

**CALL FOR THE CO-ORGANIZER FOR THE FOURTH INTERNATIONAL SYMPOSIUM
ON GIS/SPATIAL ANALYSES IN FISHERIES AND AQUATIC SCIENCES
(August 25-29, 2008)**

We now call for the co-organizer to host the 4th Symposium. Please read carefully conditions and requirements (stated below and next page) that we ask for the co-organizer. If you have confidence that you can fulfill these requirements and conditions, please complete the application form and send it to us by **February 28, 2007**. The application form (MS word file) is available at http://www.esl.co.jp/Sympo/4th/01_01.htm.

REQUIREMENTS AND CONDITIONS TO HOST THE SYMPOSIUM AS THE CO-ORGANIZER

To run the Symposium smoothly and successfully the co-organizer must be able to organize the essential rooming and material requirements stated in the next page. These requirements need to be met free of charge or, except for the special cases stated in the Table next page they should be covered by the co-organizer. This is because we wish to reduce the registration fees for the participants so that more people can attend, especially those from developing countries.

REQUIREMENTS		DESCRIPTIONS
ROOMS	(Room A) One medium room for Secretariat, registration and internet facilities for participants	10 large Tables with 30 chairs, 5 PCs connected to the internet (4 for the participants and 1 for the Secretariat), one printer to be connected to these 5 PCs, AC powers with several extensions, one copy machine with copy papers and one telephone (a).
	(Room B) One large room for the main plenary session	Capacity for 250 participants (Max) with chairs and tables/desks, one PC (MS English Window XP), one PC projector, one screen, one laser pointer, one microphone (audio) system having 5 wireless and 5 normal microphones with adjustable stands, one podium, 5 long tables for the panel discussion.
	(Room C) One medium room for the poster and the demo session	Capacity for 150 participants (Max). 100 poster stands (max) (b), 5 long tables for demos by PC, AC powers with several extensions, Internet (Lan or wireless) connections to the PC demonstrations.
	Others	Four walkie-talkies to communicate among the organizers (c).
	One venue (location) for the tea & coffee breaks (d)	This venue can be in one of the above three rooms or it can be in the hallway by the above rooms or can be in a separate room near Room A, B or C.
	(student-symposium) helpers	10 students or helpers for various tasks. The co-organizer is required to find helpers (e).
ACCOMMODATION		The co-organizer is requested to inform the organizer reasonable priced hotels including guest houses etc. If necessary the co-organizer is requested to help make room reservations for participants.
LUNCH		The co-organizer is requested to secure places for lunch or make available lunches for participants. Participants will pay for lunches.
ICE BREAKING PARTY		We will have a “get acquainted” party in the evening of the 1 st day (Aug 25th). The co-organizer is requested to find the venue for this and help to prepare the party (Room C or the place near the meeting rooms is desirable) (f).
SYMPOSIUM DINNER		The co-organizer is requested to find a restaurant or other appropriate place to have the Symposium dinner (g).

(*)The organizer, “Fishery-Aquatic GIS Research Group” will pay (a) telephone bills, (b) cost of the poster stands if they are rental, (c) cost of tea/coffee breaks, (d) cost of four walkie-talkies if they are rental, (e) wages for 10 (student) helpers (US\$10/hour), (f) cost of the ice-breaking party and (g) cost of the Symposium dinner.